



United States  
Department of  
Agriculture

Agricultural  
Marketing  
Service

1400 Independence Ave., SW  
Room 0709 Stop 0247  
Washington, DC 20250

Dear CN Labeling Program Account Manager,

Effective January 18, 2010, the operation of the Child Nutrition (CN) Label Program shifted from the USDA Food and Nutrition Service to the Agricultural Marketing Service (AMS), Fruit and Vegetable Program (FV), Specialty Crops Inspection Division (SCI Division). Under this framework, AMS performs the CN Label review services and charges a fee for each CN label reviewed. AMS invoices firm's accounts for each label that is reviewed once the service is performed.

Before your CN label is reviewed, and to comply with the provision of the Debt Collection Improvement Act (DCIA) of 1996, you must establish an account with AMS, FV, SCI Division. As required by the DCIA, please provide the Tax Identification Number (TIN) and plant establishment number(s) associated with that TIN in the space provided below. If your firm has more than one TIN, please use a separate sheet for each number. All information provided is kept confidential. Please email this application to [CNLabeling@ams.usda.gov](mailto:CNLabeling@ams.usda.gov) or by fax to (202) 690-3824.

This information will ensure that SCI Division applies your payments timely and accurately to your account.

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Applicant Contact: \_\_\_\_\_

Contact Email: \_\_\_\_\_

FSIS Establishment Number(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Tax Identification Number \_\_\_\_\_

Thank you,

Richard B. Boyd  
Specialty Crops Inspection Division  
Washington, DC  
202-720-9939  
[CNLabeling@ams.usda.gov](mailto:CNLabeling@ams.usda.gov)