



**United States
Department of
Agriculture**

Food and
Nutrition
Service

3101 Park
Center Drive

Alexandria, VA
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DATE: November 27, 2009

MEMO CODE: SP 09 -2010

SUBJECT: Close-Out for FY 2009 Fresh Fruit and Vegetable Program Funds

TO: Regional Directors
Special Nutrition Programs
All Regions

State Directors
Child Nutrition Programs
All States

Please note that the close-out timeframe associated with reporting on the Fresh Fruit and Vegetable Program (FFVP) funds is the same as all other Child Nutrition (CN) programs. All FY 2009 obligations must be liquidated within 90 days after the end of FY 2009. State agencies (SA) must submit and certify the FFVP Final SF-269(A), *Financial Status Report*, in the FNS *Food Programs Reporting System* (FPRS) by 12/31/2009, and Regional Offices must post the submissions in FPRS by 1/19/2010.

It is critically important that Regional Offices finish their close-out process in a timely manner so that we can determine the exact amount of FFVP funds which will be available from FY 2009 for reallocation purposes. We intend to make these recovered funds available for reallocation in SY 2010-2011. These reallocated funds will be added to the \$101 million provided for SY 2010-2011 FFVP operations, as per section 19 of the Richard B. Russell National School Lunch Act (NSLA).

In order to allow SAs adequate time to recruit schools for next year, FNS will announce state-level SY 2010-2011 funding levels in early 2010. Any delays in the close-out of FY2009 FFVP funds will jeopardize our ability to utilize these funds effectively for SY 2010-2011.

We would also like to note that while SAs are completing the final close-out for FY 2009 obligations they are also in the process of reporting first quarter FY 2010 financial activity. While SAs can use the form SF-269A for the current year close-out period, they must begin using the SF 425, *Federal Financial Report*, beginning with the first quarter of FY 2010.

If you have any questions, please contact your Regional Office.

Original Signed

Cynthia Long
Director
Child Nutrition Programs