

# APPENDIX D          ADVANCE PLANNING DOCUMENT CHECKLISTS AND WORKSHEETS

## Feasibility Study Worksheet

Requirement	System Name			
	Current System	Proposed System	Alternative 1	Alternative 2
Objectives:				
Requirements:				
Assumptions and Constraints				
Technical Maturity of Solution				
Compatibility of this system with state standards for hardware, architecture or environment				

Requirement	System Name			
	Current System	Proposed System	Alternative 1	Alternative 2
Compatibility of this system with other necessary software or applications				
Organizational impacts of this system				
Facility/site impacts				
Operational impacts (e.g., user operating procedures, data center procedures, source data management, data entry procedures, data retention requirements, plans for system support, archiving, etc.)				
Fiscal impacts (e.g., cost factors related to the design, development, or transfer and operation of this system)				

**Justification:** Based on your comparison, above, and your evaluation criteria, how do the systems compare? Which one(s) merit further consideration of their **costs and benefits**? Why?